

MINUTES

THE HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

Regular Meeting – 18 February 2025 – 5:30 P.M.

The regular monthly meeting for the Hitchcock Economic Development Corporation (HEDC) was held on Tuesday February 18, 2025, at 5:30 p.m. This was an open meeting located at the HEDC Boardroom at 8115 Hwy. 6, Hitchcock, Texas 77563.

A G E N D A

1. Call to Order.

The Board of Directors meeting was called to order at 5:46 p.m.

2. Roll call of members.

The roll was called, and the following members were present: Jack Click-President, Hon. Chris Armacost-Mayor, Allen Johnson, and Kathy Marullo. Ted Robinson was absent from the meeting. Staff: Executive Director Devin DePascal was in attendance.

3. Public Comments (Limit 2 minutes per speaker).

There were no public comments made.

4. Consent Agenda

- a. **Approval of the Minutes of the HEDC Regular Meeting January 23, 2024**
- b. **Approval of payment of the HEDC January 31, 2025, VISA account at Texas First Bank**

The motion to approve the consent agenda was made by Chris Armacost and seconded by Kathy Marullo. The motion passed unanimously.

5. HEDC Financial Report. (Devin DePascal)

The Board approved the HEDC Financial Report as presented by the Executive Director who was requested to reclassify some expenses and confer with the City Finance Department on the reports.

6. Executive Director's Report. (Devin DePascal)

- a. **Project Report**
- b. **Director's Activities**
- c. **Real Property Update**
- d. **Downtown & Events Status Report**

The Executive Director provided updates on all active projects, as well as meetings with prospects, plans for and interest in HEDC-owned property, and updates on planned and upcoming events. Chris Armacost made a motion to allocate up to \$2,500.00 for the President to procure draft architectural layouts, from an architect, for HEDC owned Downtown properties. Kathy Marullo seconded, and the motion carried.

7. Executive Session: Adjournment to Executive Session under the Texas Open Meetings Act, Texas Government Code §: Section 551.071(1)(A) to consult with City Attorney to seek advice on contemplated litigation and settlements, Section 551.074 (A)(1) deliberation regarding personnel matters, and Section 551.072 – Deliberation about Real Property. The Executive Session adjournment occurred at 7:47 pm.

8. The Board reconvened into open session at 8:26 pm. No action was taken.

9. President's Comments

a. Brief the board on status of HEDC Activities.

No comments were provided.

10. Mayor's Comments

No comments were provided.

11. Board Members' Comments

No comments were provided.

ANNOUNCEMENT

a. The next regular meeting is scheduled for 27 March 2025 at 5:30 p.m.

12. ADJOURN

The meeting was adjourned at 8:27 p.m.